



# Mendocino Rotary Club Bylaws & Finance

Subject: Suggested Changes

Offered by: Harold Hauck, Club Treasurer

Date: September 24, 2015

Updated July 24, 2016

# Club Bylaws

## What is the minimum favorable vote required to update the Bylaws?

### Article Q - Amendments

These bylaws may be amended at any regular meeting, a quorum being present, by **a two-thirds vote of all members present**, provided that notice of such proposed amendment shall have been provided to each member at least ten days before such meeting. No amendment or addition to these bylaws can be made which is not in harmony with the constitution and bylaws of R.I.

# Club Bylaws

Only suggested changes have been identified in this document. To review in context please see the existing club bylaws as printed in the club handbook or on the web at:

[www.mendocinorotary.org/club-bylaws/](http://www.mendocinorotary.org/club-bylaws/)

- What's Wrong With Our Bylaws?
  - Last updated in 2010
  - Some sections are obsolete
  - Some sections are ignored
  - Some sections no longer apply
- In the following charts:
  - ~~• Red strike though type indicates removal.~~
  - This color type indicates new or modification



# Club Bylaws

## Article A – Organization

**(Modification)** The Governing Body of this Club shall be the Board consisting of ~~7-14~~ members of this Club, namely: four (4) Officers, the Immediate Past President, ~~five~~ *three (3)* Standing Committee Directors, ~~four~~ *(4) five (5)* Avenue of Service Chairs *and the* President of the Mendocino Rotary Foundation Board.

# Club Bylaws

## Article A – Organization

4. (Modification) ~~Five (5)~~ **Three (3)** Standing Committee Directors will be elected in accordance with election section of these Bylaws, The Directors will be responsible for the following committees: ~~Club Administration~~, Club Public Relations, Membership, ~~Service Projects~~, and the Rotary Foundation. A maximum of two (2) of the Club Officers, excluding the President, may serve simultaneous terms as Standing Committee Directors or as Committee Chairs.

# Club Bylaws

## Article D - Directors

**Modification)** The Directors are charged with carrying out the annual and long-range goals of the club based on the ~~four~~ *five* Avenues of Service.

**3 (Delete)** ~~Club Administration — This committee should conduct activities associated with the effective operation of the Club.~~

**4 (Delete)** ~~. Service Projects — This committee should develop and implement educational, humanitarian and vocational projects that address the needs of our community and communities throughout the world.~~

# Club Bylaws

## Article A – Organization

**5 (Modification)** The President will appoint Chairs of the ~~four~~ *five (5)* Avenues of Service Committees. An Officer of the Club or a Director of a Standing Committee may also serve as the Chair of an Avenue of Service Committee.



# Club Bylaws

## Article C - Duties of Officers

**2(Modification)** President-Elect. It shall be the duty of the President-Elect to serve as the ~~Membership Director~~, Chair of the annual Charter Night program, and to preside at meetings of the Club and the Board in the absence of the President, and to perform such other duties as may be prescribed by the President or the Board.



# Club Bylaws

## Article C - Duties of Officers

5. **(Addition)** *The Immediate Past President, shall attend board meetings, advise the President, and chair the annual Debunking Meeting at the close of the Rotary Year.*

# Club Bylaws

## Article F – Operations

**5. (Modification)** Regular luncheon meetings are held on the first, second, and third ~~each~~ Thursday of each month between ~~12:15 and 1:30~~ 12:00 and 1:15 p.m. Special meetings may be held on the 4<sup>th</sup> or 5<sup>th</sup> Thursday of a month as needed. Attending a board meeting and one other club activity during the month are additional attendance goals. No meeting will be held on Thanksgiving Day or during the week in which Christmas and New Year's Day fall on Thursday. No luncheon meetings will be held during the weeks in which Charter and Debunking meetings are held



# Club Bylaws

## Article F – Operations

13. **(Modification)** Regular meetings of the Board shall be held monthly on a date, time, and location as determined by the board. Members are invited to board meetings and will be informed of them at the preceding club meeting. ~~on the second Thursday of each month.~~ A majority of the Board members shall constitute a quorum of the Board

# Club Bylaws

## Article F – Operations

*14. (New) The board may take emergency action by email. All board members must be included in the email exchanges. All board members must be notified of the date and time when the motion, second, and vote count will occur. A quorum of the board must vote on an email motion that has an email second. All measures adopted in this manner must be discussed and voted upon at the next scheduled board meeting. The purpose of this review and vote is to insure the action taken relative to the motion is recorded in the club minutes.*

# Club Bylaws

## Article H – Club Expenditures

5. (Modification) All Club operating expenses shall be paid for by the membership. All funds derived through ~~community~~-fundraising projects shall be maintained in the Activities Account and spent only *on board approved Avenue of Service Committee's* ~~community-related~~ projects, using guidelines approved by the Board of Directors. ~~At the conclusion of each Rotary year, all unspent Activities funds not approved by the Board as "committed", will be carried forward for use in future community service projects.~~

# Club Bylaws

## Article H – Club Expenditures

**6. (Modification)** Funds over five hundred dollars (\$500) for one-time special projects, *or* for benefits to individuals shall be considered by the Board at any regular meeting of the Board, but voted on by written ballot at the next following *board* meeting, allowing time for an appropriate investigation.

# Club Bylaws

## Article H – Club Expenditures

**7. (Addition)** *All proceeds earned from the Rotary Club's Activities Program of fundraising events, regardless of the fundraising title, are to be commingled into the Activities Account and thereafter available to any of the Club Committees requesting Activities funds, given that said request has been presented to the Board of Directors and approved by same. All future advertising and promotion will take this change into consideration. Any Committee's budgeting allocation which has not been specifically committed by the Board or expended during the fiscal year, shall again become commingled into the Activities Account effective July 1<sup>st</sup> of the forthcoming year. The Club Service Committee is excluded from this funding process and will receive its funding exclusively from the Club Administration Account.*